

**CITY OF LANDER  
REGULAR MEETING  
COUNCIL CHAMBERS – CITY HALL  
240 LINCOLN STREET  
LANDER, WY 82520  
DECEMBER 13, 2016**

**HE CITY OF LANDER IS AN EQUAL OPPORTUNITY EMPLOYER**

**Governing Body Present:** Mayor Del McOmie, Council President Cade Maestas, Vice President Monte Richardson, Council Member Dan Hahn, Dick Hudson, Melinda Cox

**Governing Body Absent:** Council Member Mark Calhoun

**City Staff Present:** City Clerk Robin Griffin, Fire Administrator Nick Hudson, Assistant Mayor RaJean Strube Fossen, Public Works Director/Engineer Lance Hopkin, Police Chief Ceclre, City Treasurer Charri Lara, City Attorney Adam Phillips

**CALL TO ORDER**

Mayor McOmie called the meeting to order at 6:30 p.m.

**PUBLIC HEARING**

**PROPOSED WATER AND SEWER RATE INCREASES**

The public hearing was closed at 6:31 p.m.

**APPROVAL OF AGENDA**

MOTION: Council Vice President Richardson to approve the agenda as presented. Motion passed.

**ORAL COMMENTS**

a. Personal Privilege – Mayor and Council

Council Member Cox explained the Beautification Committee was working on a grant to assist with Wayfaring Signage and were looking at a possibility of a bench/flower pot/tree protector to circle the trees on Main Street and free up the sidewalk for pedestrians.

Mayor McOmie thanked Michelle Motherway, Mr. D's and all who helped with Light Up Lander this year.

b. Discuss Police Department Raises, Promotions and Policy

Council Member Cox stated she was questioning the process, not the promotion. She stressed the need for transparency. Council Member Cox explained in the Managerial Guidelines page six there is a procedure regarding promotion and salary raises that can only occur in July of each year. This is specific to raises city wide, not promotions. Council Member Cox asked if the Lieutenant answers to the Detective Sergeant. Chief Ceclre stated he changed the organizational chart so that the Lieutenant does not become acting chief the Detective Sergeant becomes the acting chief. Council Member Cox asked about the timing of the promotion and raise. Chief Ceclre stated he has numerous line items that can be used to resolve wages. He explained that the Lieutenant receives calls constantly for scheduling. Chief Ceclre made the decision to promote the administrative sergeant to lieutenant which makes the position exempt and saves overtime funds.

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**MINUTES**

- a. Regular Meeting – November 15, 2016
- b. Special Meeting – November 22, 2016
- c. Work Session Meeting – November 22, 2016

MOTION: Council President Maestas moved to approve. Motion passed.

**ORDINANCES – SECOND READING**

- a. Ordinance 1208 – Rezoning the Lander Technical Park to C – General Commercial District

MOTION: Council Cox moved to approve. The motion passed with Council President Maestas abstained due to his association.

**ORDINANCES – FIRST READING**

- (a) Ordinance 1209 – Amending Section 7-10-1 Tobacco Products – Definitions within the City of Lander

MOTION: Council Vice President Richardson moved to approve.

- (b) Ordinance 1210 – Creating Section 1-3-1 creating exceptions allowed by resolutions within the City of Lander

MOTION: Council Member Cox moved to approve.

**NEW BUSINESS**

- a. Consent Agenda – Appointments to Parks & Recreation Board, Housing Authority and Airport Board
  - i. Parks & Recreation Board
    - 1. 12/17 Judy Sutt
    - 12/17 Don Burns
    - 12/18 Paula Cronk
    - 12/20 Adam Crenshaw
    - 12/21 Paul Primrose
    - 12/21 Cat Petersen
  - ii. Housing Authority Peny Rodgers – 12/2021
  - iii. Airport Board John Larsen - 12/2021

MOTION: Council President Maestas moved to approve.

- b. Authorize Mayor to Sign Lander Golf & Country Club Extension of Lease Agreement

MOTION: Council President Maestas moved to approve.

- c. Resolution 1104 – Amending the Planning Commission/Board of Adjustment Bylaws

MOTION: Council Member Hudson moved to approve.

- d. Resolution 1105 – Submission of Grant Application to Land Water Conservation Fund for purpose of Rodeo Grounds Bleachers

MOTION: Council Vice President Richardson moved to approve.

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- e. Resolution 1106 – Authorizing LEDA as the Lander Economic Development Agency

MOTION: Council Member Cox moved to approve. Council President Maestas abstained due to his association with LEDA.

- f. Authorize Mayor to Sign the LCCC Facility Manager Agreement with Raine Leshner d/b/a Raine Gardens, Landscape & Design

MOTION: Council President Maestas moved to approve.

- g. Authorize Mayor to Sign the Janitorial Agreement for City Hall and the Lander Police Department with Teresa Lozier

MOTION: Council President Maestas moved to approve.

- h. Approve Change Order #9 High Pressure Water Line Project – Withdrawn
- i. Approve Change Order #14 High Pressure Water Line Project increasing the project by \$8,465.10 and 3 days added

MOTION: Council President Maestas moved to approve.

- j. Approve Change Order #16 High Pressure Water Line Project Increase \$8,282.00 and 1 day added

MOTION: Council Member Hudson moved to approve.

- k. Approve Change Order #18 – High Pressure Water Line Project increase \$8,616.59

MOTION: Council Member Cox moved to approve.

- l. Approve Pay Request #19 from Patrick Construction \$243,133.67

MOTION: Council President Maestas moved to approve.

m. Bills and Claims

71 CONSTRUCTION CO	COLD MIX - STREETS	4622.70
ACE HARDWARE LANDER	All Dept Supplies	556.88
ADAM E PHILLIPS ATTORNEY AT LAW	ATTORNEY - GEN GOVT	4202.00
ALCOPRO	PORTABLE BREATH TEST - POLICE	545.00
ALSCO	LINENS - LCCC	620.39
AMERI-TECH EQUIPMENT CO	MAINTENANCE - WTP, SHOP	624.17
ARMSTRONG CONSULTANTS INC	PROF FEES RUNWAY - AIRPORT	56245.00
BILL JONES PLUMBING & HEAT	MAINTENANCE - WATER	46.62
BILLS QUALITY AUTO GLASS	REPAIR - SHOP	199.00
BLACK HILLS ENERGY	GAS - GENERAL, ALL DEPT	4773.10
BLOEDORN LANDER LUMBER	MAINTENANCE - WATER	15.90
BOBCAT OF THE BIG HORN BASIN INC	REPAIR - SHOP	155.71
BOMGAARS	MAINTENANCE - PARKS, CEMETERY, WATER TRAVEL, SUPPLIES, REPAIRS	310.53
CENTRAL BANK & TRUST	MAINT	597.98
CENTURY LINK	PHONE - ALL DEPT	2313.91
CHOPPING MOTORS LEASE	DUMP BED TRAILER	4500.00

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CLARKS LANDSCAPING	MAIN STREET - PARKS	200.00
COMMUNICATION TECHNOLOGIES	REPAIR - FIRE, POLICE, SHOP	903.28
COMMUNITY CENTER REFUNDS	REFUND - COMM CENTER	250.00
DEALERS ELECTRICAL SUPPLY	MAINTENANCE - BLDG	724.55
DEPT OF ENVIRONMENTAL QUALITY	ANNUAL FEE - AIRPORT	400.00
DOWL	CLEAN WATER DRINKING PROJECT	83298.35
ELLIS CONCRETE	CONCRETE - OPTIONAL TAX	3411.00
EMPLOYEE REIMBURSEMENTS	SUPPLIES - WATER	61.92
FAGNANT LEWIS & BRENDA	PROF FEES - GEN GOVT	12525.00
FERGUSON ENTERPRISES INC	REPAIR - WATER	8837.13
FLEX SHARE BENEFITS	HRA - GEN GOVT	1295.00
FREMONT CO SOLID WASTE DISPOS	TRASH - PARKS	9.00
FREMONT COMMUNICATIONS	PHONE - PUBLIC WORKS	208.25
FREMONT COUNTY CLERK	TITLE - GEN GOVT	15.00
FREMONT COUNTY TREASURER	PRISONER CARE - MUNI COURT, POLICE, FIRE	25837.50
FREMONT MOTOR COMPANY	REPAIR - SHOP	113.29
HEMKEN, MELISSA	PROF FEES - ART CENTER	872.53
HOMETOWN OIL	SUPPLIES - PARKS	977.18
HONNEN EQUIPMENT CO	REPAIR - SHOP	304.78
IMS INFRASTRUCTURE MGMT SERVICES	STREET SURVEY - OPTIONAL TAX	10906.70
IMS INFRASTRUCTURE MGMT SERVICES	PROF FEES - OPTIONAL TAX	15028.40
L N CURTIS & SONS	UNIFORM - FIRE	1952.13
LACAL EQUIPMENT	MAINTENANCE - STREETS	730.04
LANDER CHAMBER OF COMMERCE	ADVERTISING - GEN GOVT	50.00
LANDER VALLEY ANIMAL HOSPITAL		
LANDER VOLUNTEER FIRE DEPT	Reimburse Training	2000.00
LESHER, RAINE	MAINTENANCE - LCCC	4851.00
LIBERTY MUTUAL	BOND - MUNI COURT	100.00
LOOSE, GARY	SNOW REMOVAL - AIRPORT	176.25
LOZIER, TERESA	CLEANING BLDG - WATER	950.00
MARRIOT COURTYARD - CASPER	TRAVEL - WTP	255.00
MASTERCARD	ALL DEPT	5988.24
MEDIA WORKS INC	MAINTENANCE - WTP, COURT, POLICE	114.93
MOUNTAIN WEST TOWING	TOWING - POLICE	112.00
NAPA AUTO PARTS - LANDER	REPAIR - SHOP	752.69
NEOPOST	RENTAL - WATER	432.00
NFPA	DUES - FIRE	175.00
NORCO INC	SUPPLIES - SHOP, SEWER	169.71
NORMONT EQUIPMENT	REPAIR - WATER	82.65
ONE TIME MISCELLANOUS	SUPPLIES	13153.22
ONE STOP CARWASH	MAINTENANCE - POLICE	95.91
O'REILLY AUTO PARTS	REPAIR - POLICE	44.32
OWEN, CATHY	MAINTENANCE - BLDG	720.00
PACIFIC STEEL & RECYCLING	MAINTENANCE - CEMETERY	71.76
PATRICK CONSTRUCTION INC	HIGH PRESSURE WATERLINE	301444.23
PITT, ORLEY	CLEANING SERVICES - FIRE	300.00
PRECISION ANALYSIS LLC	TESTING - LAGOON	1410.00
PRECISION DIRT	PATHWAYS - PARKS	3567.00
PUBLIC AGENCY TRAINING	TUITION - POLICE	325.00

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RAMAKER & ASSOCIATES	PROFESSIONAL FEES - CEMETERY	1000.00
REED MOGHAUN SUPPLIES	SUPPLIES - FIRE, GEN GOVT	188.37
RIVERTON RANGER INC	ADVERTISING - GEN GOVT	640.31
RIVERTON TIRE & OIL CO	TIRE - SHOP	85.00
ROCKY MOUNTAIN POWER	ELECTRICITY - ST LIGHTS	14920.29
SHIRTS & MORE	UNIFORMS - POLICE	198.00
SPECIAL ARRANGEMENTS	EMPLOYEE BENEFIT - GEN GOVT	30.00
STATE LANDS & INVESTMENTS	TANK LEASE - WATER	2161.82
STOTZ EQUIPMENT	REPAIR - SHOP	258.09
SYNAPSE INC	GARFIELD/MAIN - OPTIONAL TAX	5215.00
SYSCO	EMPLOYEE BENEFIT - GEN GOVT	593.91
TEAM LABORATORY CHEM. CO.	REPAIR - SEWER	575.00
TED D MILLER ASSOCIATES INC	MAINTENANCE - STP	350.00
TITAN MACHINERY	SEWER JET	3327.49
TWEEDS WHOLESALE CO.	SUPPLIES - FIRE	210.56
UNION TELEPHONE COMPANY	PHONE - ALL DEPT	592.49
USA BLUE BOOK	SUPPLIES - STREETS	31.27
VALLEY LUMBER COMPANY	INVESTMENT - POLICE	1136.93
VISA CHARGE ACCOUNT CB&T	REIM MISC	2457.83
WATER REFUNDS	REFUND - WATER	4.51
WESTERN LAW ASSOCIATES	PROFESSIONAL FEES - GEN GOVT	3389.67
WESTERN PRINTING CO.	SUPPLIES - POLICE	1398.00
	COURT APPT LEGAL - MUNI	
WHITING LAW PC	COURT	1340.00
WILSON BROS CONSTRUCTION INC	FINAL PAYMENT	108543.34
WIND RIVER AUTO PARTS	REPAIR - SHOP	1104.44
WIND RIVER AVIATION	CONTRACT - AIRPORT	1800.00
WIND RIVER VETERINARY	IMPOUNDING - POLICE	425.00
WYOMING BUSINESS COUNCIL	LOAN PYMT - LCCC	31945.20
WYOMING DEPT OF TRANSPORTATION	FUEL - FIRE	5956.57
WYOMING MACHINERY CO.	REPAIR - SHOP	119.09
WYOMING RETIREMENT SYSTEM	RETIREMENT - FIRE	690.00
WYOMING WASTE SYSTEMS	TRASH COLLECTION - BLDG MAIN	1477.06
		778756.69

MOTION: Council Vice President Richardson moved to approve.

**ADJOURNMENT**

Being no further business to come before the Council, the meeting was adjourned at 7:49 p.m.

The City of Lander

ATTEST:

\_\_\_\_\_  
Robin Griffin, City Clerk

By: \_\_\_\_\_  
Del McOmie, Mayor

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