

**CITY OF LANDER
REGULAR COUNCIL MEETING
COUNCIL CHAMBERS – CITY HALL
240 LINCOLN STREET
LANDER, WY 82520
October 10, 2017**

THE CITY OF LANDER IS AN EQUAL OPPORTUNITY PROVIDER

Governing Body Present: Mayor Del McOmie, Council President Cade Maestas, Vice President Monte Richardson Council Members Melinda Cox, and Mark Calhoun

Governing Body Absent: Council Member Dan Hahn and Council Member Dick Hudson

City Staff Present: City Attorney Adam Phillips, Assistant Mayor RaJean Strube Fossen, Public Works Director/Engineer Lance Hopkin, City Clerk Sarah Edlund, City Clerk Robin Griffin, Police Chief Bob Cecrle, City Treasurer Charri Lara

Pledge of Allegiance

Mayor McOmie led the Pledge of Allegiance.

Call to Order

Mayor McOmie called the meeting to order at 6:00 p.m.

Approval of Agenda

MOTION: Vice President Richardson moved to approve the agenda as presented.
Motion passed.

Oral Comments

(a) Personal Privilege – Mayor and Council

President Maestas wished Council Member Cox a Happy Birthday. He wanted to mention that this weekend is the Wyoming Women's Elk One Shot. There are 42 shooters and they are trying to raise awareness of the event. It is held in a ranch in Ucross outside of Buffalo.

Mayor McOmie brought up the construction is moving along with the Chamber Center. All the piping and conduit are stubbed in. Next Tuesday the contractor should be starting on the sewer work in the street. Once that is complete hopefully we can reopen the road. The airport is moving along in the construction there. The 1st lift has been applied to the runway and aprons surrounding it. The contractor had to ask for temperature adjustments to the permit due to temperatures being cooler.

An update on the Infiltration and Inflow project, residences on Wyoming Street are still on temporary water. The City is planning on replacing the water line. The "Bump" signs are now in place on 2nd Street where the temporary line runs across.

City Engineer Hopkin shared that since the INI project was under budget they utilized the excess funding to have the sewer line on North 4th St between Jefferson and Adams cleaned and filmed. The City knew that this line was a major problem. After the contractor cleaned the line, they said that it was 80% clogged with tree roots and debris, a 12" boulder was located inside the pipe. They said it was the worst pipe they had seen. Now that the line it cleaned they may try and line that section of pipe, but the pipe looks good. This is a main trunk line for town. Almost everything west of 3rd Street is routed through this line. Lance stated he is waiting on a price and availability for lining this section. On Wyoming Street as soon as the water line is replaced then it can be paved.

President Maestas was interested in putting up additional signage, saying "parking in rear" around the Chamber construction site to assist the business that is being affected in the road closure on North 1st Street. He was also wondering about the 4th Street bypass.

Assistant Mayor Strube Fossen mentioned that the owner of that business has ordered signs stating that exact thing and that she would like the Street Department to assist him on hanging those signs.

City Engineer Hopkins said that the 4th Street bypass was due to small errors on the

contractor's part and that is why the bypass was put back up on 4th Street. The contractor is correcting these issues at no cost to the city. The patching is completed on 4th Street. There was a water break today, there is still some work to do to our water system but it is much better than previously.

Vice President Richardson requested an update on the patch on 9th Street. Lance stated that it is not completed as of yet but they are working on several patches that need to be completed around town.

Consent Agenda:

- (a) Regular Meeting – September 12, 2017
- (b) Work Session Meeting –September 26, 2017
- (c) Bills and Claims

MOTION: Vice President Richardson moved to approve

MOTION TO AMEND: President Maestas moved to amend the Bills and Claims to include 71 Construction invoice in the amount of \$261,052.59.

MOTION: President Maestas moved to approve.

Motion passed.

Bills and Claims:

71 CONSTRUCTION CO LANDER I & I PROJECT \$636,381.46, ACE HARDWARE LANDER SUPPLIES, PARTS, MAINTENANCE, ALL DEPT \$736.23, ADAM E PHILLIPS ATTORNEY AT LAW LITIGATION- WATER, ATTORNEY - GEN GOV, WATER \$5,867.00, ALERT ALL CORP FIRE PREVENTION MATERIAL-FIRE \$450.00, ALSCO LINENS – LCCC \$1,954.87, API SYSTEMS INTEGRATORS, BLDG MAINTENANCE – LCCC, \$138.00, ARMSTRONG CONSULTANTS INC PROF FEES RUNWAY – AIRPORT \$116,939.47, AT & T PHONE – POLICE \$29.90, BAILEY ENTERPRISES TIRE – SHOP, \$61.94, BLACK HILLS ENERGY GAS - ALL DEPT \$1,092.50, BLOEDORN LANDER LUMBER: MAINTENANCE, SUPPLIES - STREETS, WATER \$1,049.74, BLUE BULL, INC. MOVED CHAMBER BUILDING \$15,000.00, BOBCAT OF THE BIG HORN BASIN INC, PARTS, SUPPLIES – SHOP, \$559.08, BOMGAARS SUPPLIES, OPERATIONS MAINTENANCE - WATER PARKS \$66.91, C & C LOCK AND KEY BLDG MAINT - GEN GOVT \$78.00, CASPER CONTRACTOR SUPPLY, SUPPLIES – STREETS, \$111.53, CBI ASSISTED LIVING PROJECT \$1,453.00, CD SIGNS & SUPPLY SIGNS – STREETS \$99.90, CENTURY COMPANIES, INC. AIRPORT PROJECT \$626,065.85, CENTURY LINK PHONE - ALL DEPARTMENTS \$996.89, CITY OF RIVERTON AIRPORT SUPPORT \$100,000.00, COMMUNITY CENTER REFUNDS, REFUND - LCCC , LIONS SHELTER, \$1,150.00, COMPRESSION LEASING SERVICES, INC. PARTS –SHOP \$252.32, COWBOY SUPPLY HOUSE SUPPLIES – PARKS -\$16.23, CPS DISTRIBUTORS INC SUPLIES – PARKS \$297.28, DEALERS ELECTRICAL SUPPLY SUPPLIES – WTP \$82.65, DIAMOND VOGEL PAINTS PAINT – STREETS \$212.58, DISTRIBUTION NOW PARTS – WTP \$431.56, DISTRIBUTION NOW OPERATIONS – WTP \$274.58, DOWL PRF FEES – WATER \$17,001.62, ELLIS CONCRETE, INC. STREET REPAIRS \$16,274.47, ENVIRONMENTAL SYSTEMS RESEARCH INSTITUTE MAINTENANCE – WTP \$400.00, FAGNANT LEWIS & BRENDA, REPAIR-COMPUTER, ACCOUNTING - GEN GOV, ENTERPRISE, \$11,060.00,FERGUSON ENTERPRISES INC CLAMPS, SUPPLIES, REPAIR - WATER, WTP \$1,401.10, FLEX SHARE BENEFITS FLEX BENEFITIS - GEN GOVT, FLEX SHARE-GENERAL, ENTERPRISE \$532.50, FREMONT CO SOLID WASTE DISPOS TRASH – SHOP, \$68.60, FREMONT COMMUNICATIONS PHONE - PUBLIC WORKS \$95.75, FREMONT COUNTY ASSN OF GOV DUES, GEN GOVT, WATER \$2,750.00, FREMONT COUNTY TREASURER DISPATCH CONTRACT - POLICE, FIRE, PRISONER CARE - MUNI COURT \$27,581.03, FREMONT MOTORS TOWING PARTS –SHOP \$142.50, FRONT RANGE FIRE APPARATUS LTD REPAIR – SHOP \$17,338.20, GAMETIME SUPPLIES – PARK \$473.40, GRAINGER PARTS REPAIR – SHOP \$21.72, HASCO INDUSTRIAL SUPPLY MAINTENANCE - WTP, WATER \$454.43, HOLIDAY INN – CHEYENNE TRAVEL – POLICE \$479.96, HOMETOWN OIL REPAIR – SHOP \$175.90, HUFF SANITATION PORTABLE TOILETS – ECLIPSE \$950.00, IDEAL AUTO ELECTRIC REPAIR – SHOP \$77.00, INTERSTATE PRODUCTS SUPPLIES – STREETS \$305.67, JIRDON GRICHEMICALS FERTILIZER – PARKS \$1,496.80, KLEEN PIPE LLC video sewer \$1,717.05, LANDER CHAMBER OF COMMERCE RELOCATION AD - COMM RESOURCE \$365.00, LANDER MEDICAL CENTER PHYSICAL – FIRE \$88.00, LANDER SENIOR CITIZENS CENTER BLDG MAINT - LANDER SENIOR CEN \$1,447.87, LANDER SWIM CLUB ADVERTISING - GEN GOVT \$100.00, LESHER, RAINE MAINTENANCE – LCCC

\$2,970.00, LOZIER, TERESA CLEANING BLDG - GEN GOVT, WATER \$950.00, MASTERCARD SUPPLIES - ALL DEPT, PHONES - ALL DEPT, \$8,040.84, MEDIA WORKS INC SUPPLIES – FIRE \$19.99, MISC ONE TIME PAYMENTS RESTOCK FEE \$1,850.00, MISC ONE TIME PAYMENTS, SUPPLIES – FIRE \$109.45, MISC ONE TIME PAYMENTS, SUPPLIES – LCCC \$493.62, MISC ONE TIME PAYMENTS REIMBURSE INSURANCE \$1,125.72, MISC ONE TIME PAYMENTS REIMBURSE INSURANCE \$1,125.72, MISC ONE TIME PAYMENTS PHONES - GEN GOVT \$15.44, MISC ONE TIME PAYMENTS REFUND CEMETERY LOT -\$575.00, MR D'S FOOD STORES SUPPLIES - FIRE, MOSQUITO GRANT - WEED & PEST \$179.84, NAPA AUTO PARTS – LANDER PARTS & MAINTENANCE – SHOP \$2,762.97, NEOPOST POSTAGE - GEN GOVT \$1,000.00, NFPA FIRE PREVENTION WEEK – FIRE \$302.45, NORCO INC SUPPLIES & WELDING GAS – SHOP \$334.71, NORMONT EQUIPMENT REPAIR – SHOP \$273.18, OFFICE OF STATE LANDS & INVEST LEASE RENTAL – WATER \$2,205.06, ONE CALL OF WYOMING LOCATES – WATER \$60.75, O'REILLY AUTO PARTS SUPPLIES - FIRE, REPAIR –SHOP \$119.61, PACIFIC STEEL & RECYCLING SUPPLIES – WATER \$11.00, PATRICK CONSTRUCTION INC HIGH PRESSURE WATERLINE \$283,548.86, PHILLIPS LAW LLC LITIGATION – WATER \$6,808.00, PITT, ORLEY CLEANING SERVICES – FIRE \$300.00, POSTMASTER POSTAGE – WATER \$5,000.00, PRIME STRIP INC SUPPLIES – PARKS \$725.25, RED ROCK CHRONICLING, LLC REIMBURSE FOR ATLAS PROJECT \$761.24, REED MOGHAUN SUPPLIES, SUPPLIES - STREETS & CEMETERY RIVERTON RANGER INC ADVERTISING - GEN GOVT \$1,009.76 RIVERTON TIRE & OIL CO REPAIR & TIRE – SHOP \$10,539.92 RMT PARTS – SHOP \$220.62 ROADS SAFE TAP & PAINT – STREETS \$584.39 ROCKY MOUNTAIN POWER ELECTRICITY - ALL DEPT \$13,482.89 ROCKY MOUNTAIN PRE-MIX MAINTENANCE – CEMETERY \$403.00 SHANE DICKINSON ROOFING PROJECT SENIOR CENTER \$53,420.00 SHIRTS & MORE SUPPLIES – FIRE \$122.50 SPROUTS GREENHOUSE MAINTENANCE – PARKS \$107.72, STOTZ EQUIPMENT PARTS - SHOP, CEMETERY BOMGAARS \$111.58 SWEETWATER AIRE REPAIR – LCCC \$1,097.20 SYNAPSE INC AIRPORT PROJECT, STREET REPAIRS \$26,435.00 TEAM LABORATORY CHEM. CO. SUPPLIES – WATER \$2,859.50 TEGLER INSURANCE NOTARY BOND - CEMETERY \$50.00 UNION TELEPHONE COMPANY PHONE - ALL DEPARTMENTS \$588.16 USA BLUE BOOK MAINTENANCE – WATER \$711.11 VISA CHARGE ACCOUNT CB&T ALL DEPARTMENTS \$3,312.11 WATER REFUNDS REFUND - WATER, SEWER; WATER DEPOSITS \$315.79 WESTERN LAW ASSOCIATES PROF FEES - GEN GOVT \$3,224.61 WESTERN PRINTING CO. TESTING - SEWER, POSTAGE - GEN, SUPPLIES - MUNII COURT \$350.30 WHITING LAW PC COURT APPT LEGAL - MUNI COURT; PROF FEES - GEN GOVT \$1,730.00 WIND HOSTING WEBSITE HOSTING \$119.40 WIND RIVER AVIATION CONTRACT – AIRPORT \$1,800.00 WIND RIVER POWER PORTS SUPPLIES – STREETS \$61.69 WIND RIVER TRANSPORTATION AUTHORITY SPECIAL PROJECTS - ECLISPE \$800.00 WIND RIVER VETERINARY IMPOUNDING – POLICE \$1,617.50 WYDOT FUEL - GEN GOVT, ATER, SEWER, JEFFERSON ST REHAB \$14,221.02 WYOMING BUSINESS COUNCIL ADVERTISING- LCCC \$800.00 WYOMING BUSINESS COUNCIL ADVERTISING -\$800.00 WYOMING BUSINESS REPORT ADVERTISING – LCCC \$800.00 WYOMING RETIREMENT SYSTEM RETIREMENT – FIRE \$645.00 WYOMING WASTE SYSTEMS TRASH COLLECTION - BLDG MAIN \$1,516.05 WYOMING.COM LLC PHONE/INTERNET - GEN GOVT \$30.00 ZEDI USA INC TESTING - WATER, LAGOON \$1,713.00

Ordinances

Second Reading

- (a) Amend Ordinance 1218 of ordinance amending section 12-1-3 of the Lander City Codes to set times for Regular Council Meeting and Work Sessions

City Attorney Phillips removed all times listed to be more flexible. The last sentence is where most of the changes are. A resolution will follow the 3rd reading.

MOTION: Council Member Cox moved to approve.

MOTION TO AMEND: President Maestas moved to amend Ordinance 1218 to strike through “special sessions” and replace with “work session”

MOTION: President Maestas moved to approve.

Motion passed.

New Business

- (a) Resolution 1126, A Resolution Requesting Level II Assistance from the Wyoming Water Development Commission Level II Water Supply Project for Providing a suitable Secondary Water Source

Public Works Director Hopkins stated that this is the same study that was discussed a few years ago but was a lower priority than the High Pressure Water Line so it was postponed for a while. If the City finds this well to be productive and meets our rate needed then this could be purchased and utilized as a backup water supply for the City of Lander during those times of year that we have problems producing enough supply.

Council Member Cox was concerned on the breakout for the cost of the well. Lance stated that 67% will be paid for by a grant through the Water Development and 33% would be the City's responsibility.

Assistant Mayor Strube Fossen stated that if this is awarded it would be 3 to 4 years before we would be looking at purchasing this well so it would be good to plan for that expense in the future.

Mayor McOmie stated that most of the preliminary work has already been completed.

Council Member Cox moved to approve.
Motion passed.

- (b) Resolution 1127, A Resolution Amending Job Descriptions for the Deputy City Clerk, City Clerk, GIS Specialist, City Treasurer, Building Inspector, and Account Clerk Receptionist

Assistant Mayor Rajean Strube Fossen highlighted two changes, the first being correcting the credentials for the Treasurer and the second for the GIS Specialist experience was changed from 4 years to 2 years and instead of requiring certification it was changed that it must be attainable.

Mayor McOmie added that many of the changes were made due to Auditors findings and should assist on making sure we are in compliance.

Lance shared that Brian is doing both the GIS duties and water plant duties. It has been good to have good maps. He is also working on digitizing historic data from old maps before they deteriorate more from use.

Mayor McOmie stated that "Any other duties as assigned" have been added to all of these job descriptions and the disclaimer at the bottom.

MOTION: President Maestas moved to approve.
Motion passed.

- (c) Memorandum Of Understanding with the City of Riverton for the Riverton Municipal Airport

Vice President Richardson was concerned that we gave this MOU more money last year; does that require us to give them more this year?

City Attorney Phillips said that we will only give them what we determine.

MOTION: Council Member Cox moved to approve.

President Maestas wanted to remind the council as of November 1st Fremont County only has one air service. Previously when there was only two they could not advertise their Denver connections, now that there is only one these connections can be advertised, hopefully that will assist in keeping the bookings up. Also there will be no change in the TSA security.

Vice President Richardson voted no.

Motion passed.

(d) New Airport Lease with Kevin Jordan Hanger #509

MOTION: President Maestas moved to approve.
Motion passed.

Mayor McOmie wanted to mention that the Auditors just finished up with their audit of the City finances and were happy to report that there were no real items left to resolve which is rare and that City Treasurer Lara did a nice job.

Treasurer Lara shared that it went well due to the fact that they waited later in the year to come which gave her the opportunity to finish out the fiscal year. It allowed her to make it cleaner. We matched the state numbers.

Council President Maestas wanted to remind everyone that the Kiwanis Fundraiser “Guns Boots and Brands” was on October 28th. Last year Kiwanis donated \$16,000.00 to children’s programs in our community. It is a good event to support.

ADJOURNMENT

Being no further business to come before the Council, the meeting was adjourned at 6:41 p.m.

The City of Lander

ATTEST:

By: _____
Del McOmie, Mayor

Sarah Edlund, City Clerk