

**CITY OF LANDER
LANDOWNER'S REQUEST FOR A LOT LINE ADJUSTMENT
OR DIVISION OF REAL PROPERTY
CITY OF LANDER, FREMONT COUNTY, WYOMING**

INSTRUCTIONS

Please complete the attached application and return it to the City of Lander Building Department along with:

1. One copy of a Plot Plan, prepared by a licensed land surveyor or civil engineer. A legible plot plan showing the dimensions of the existing and proposed parcel boundaries, building envelopes and setbacks. Boundaries for all parcels proposed to be reconfigured are to be shown in their entirety. The plan should be drawn to scale, dated and titled on 8 ½" x 11" size paper. (see example plat)
2. A legible description for each of the properties describing the properties and the area to be added and subtracted. Label both the plot plan and the legal description "Exhibit A". The plot plan should state, "Lot Line Adjustment for ____" or "Division of Real Property for ____".
3. An affidavit of Ownership form (included in application). All signatures must be notarized.
4. A brief statement on a separate sheet of paper stating the reason for this application.

Processing Schedule:

- Staff will accept application.
- Staff will check application to confirm that each owner who is part to the request has signed the Affidavit of Ownership form.
- Review application.
- Make field inspection if necessary.
- Forward request to the Lander Planning Commission. The Planning Commission meets twice monthly and you will be given a date for the meeting.
- A letter will be sent to the application/property owner. The letter will inform them of approval or denial of the application and the reasons thereof.

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TO BE COMPLETED BY APPLICANT Please Print or Type	
EXISTING USE OF PROPERTY:	PROPOSED USE OF PROPERTY
NET ACREAGE OF EACH PARCEL AS IDENTIFIED ON EXHIBIT "A" PLAT BEFORE AND AFTER LOT LINE ADJUSTMENT.	
PARCEL A: ACREAGE: before _____ ACREAGE: after _____	PARCEL B: ACREAGE: before _____ ACREAGE: after _____
PRINT NAME OF SURVEYOR OR ENGINEER:	NAME OF FIRM:
CONTACT PERSON REQUESTING SPLIT/DIVISION	
NAME OF CONTACT PERSON:	
ADDRESS	CITY STATE ZIP
DAYTIME PHONE #	
EMAIL ADDRESS:	

AFFIDAVIT OF OWNERSHIP

NAME OF PROPERTY OWNER		PHONE #	
ADDRESS	CITY	STATE	ZIP
SIGNATURE:		DATE:	
NAME OF PROPERTY OWNER		PHONE #	
ADDRESS	CITY	STATE	ZIP
SIGNATURE:		DATE:	
NAME OF PROPERTY OWNER		PHONE #	
ADDRESS	CITY	STATE	ZIP
SIGNATURE:		DATE:	

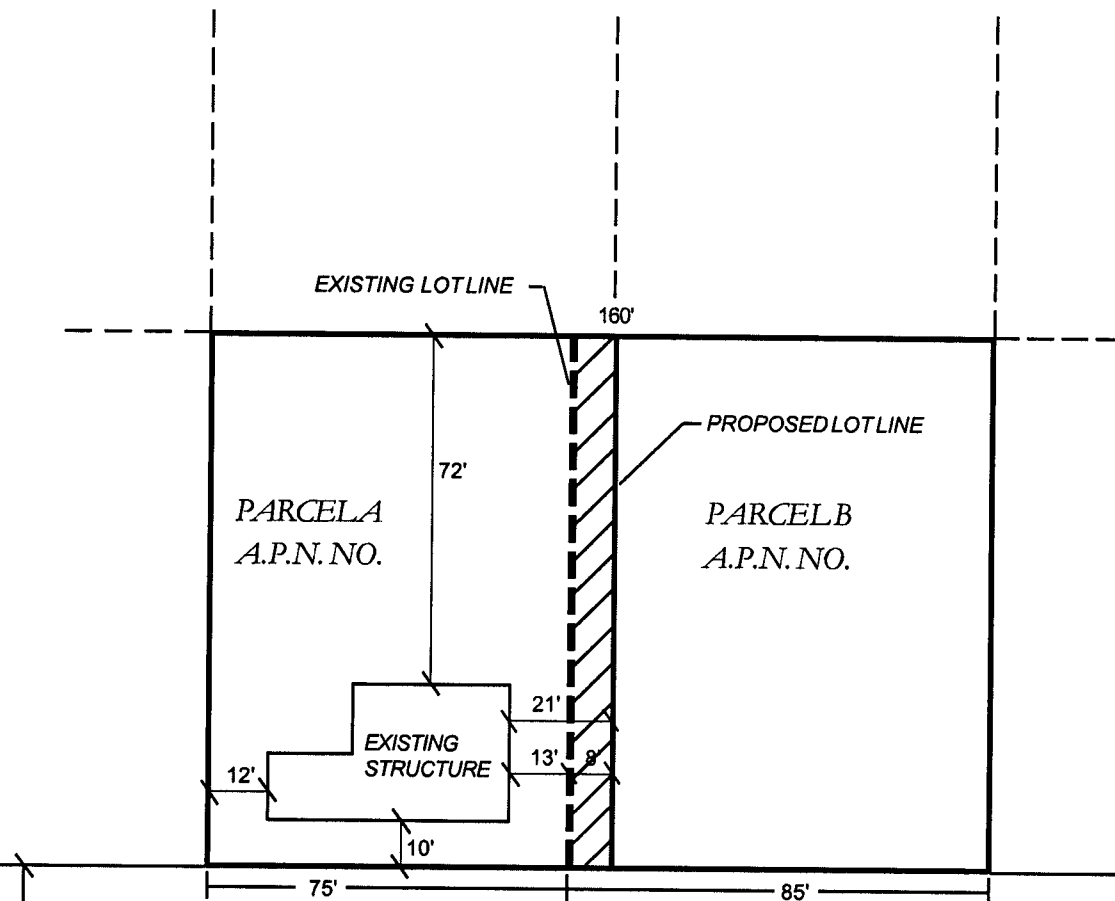
STATE OF WYOMING)
) ss
 COUNTY OF FREMONT)

On this _____ day of _____, 20___, before me personally appeared _____, to me known to be the person(s) described in and who executed the foregoing instrument and acknowledged to me that he/she/they executed the same as his/her/their free act and deed. Given under my hand and official seal the day and year in this certificate first above written.

 Notary Public

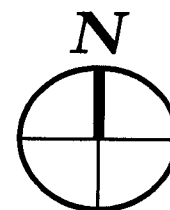
My Commission Expires:

EXAMPLE PLAT



SUSON-NALE AVENUE

LOT SQUARE FOOTAGE	PARCEL A	PARCEL B
EXISTING	8250	9350
PROPOSED	9130	8470



PROPERTY TO BE TRANSFERRED

LOTLINE ADJUSTMENT PLAT, EXHIBIT "A" LANDS OF NALE, ET AL

TITLE OF PLAT _____
 ENGINEERING COMPANY _____
 ADDRESS _____
 PHONE NUMBER _____
 ENGINEER'S LICENSE NO. SEAL _____

DATE _____
 SCALE _____
 PAGE ___ OF ___