

Account # \_\_\_\_\_

**APPLICATION FOR WATER AND/OR SEWER TRANSFER PERMIT**

OWNER  
CITY OF LANDER  
240 LINCOLN ST  
LANDER WY 82520  
(307)332-2870  
FAX (307)332-4317

I/We \_\_\_\_\_ as the property owner(s) hereby apply for a permit for use of the City of Lander water supply and/or sewer service mains for the following property located at \_\_\_\_\_, and I/we agree to abide by all ordinances, regulations and standards relating to water and sewer service in the City of Lander now existing and as they may hereafter be amended, modified or altered including but not limited to the following rules and regulations in connection therewith:

**Permit Required** - No water shall be tapped or drawn from the municipal water system except by permit and through a meter issued by the City.

**Application** - Application for a water permit shall be made by the owner(s) of the premises to be served who agrees to abide by all ordinances, regulations and standards relating to water and sewer services.

**Transfer Of Permit** - A water permit may be transferred to a new owner(s) of the premises upon payment of all accrued charges and a transfer fee of \$25.00.

**Access to Meter** -The City shall have the right to inspect and read the meter at all reasonable times.

**Tampering With Meter** -No person(s) shall tamper with any meter, or alter any connection so that the meter does not accurately measure the water drawn from the municipal system.

**New Connection** - All new connections to the municipal water and sewer system shall be made at the expense of the owner(s) of the premises benefited and shall conform to standards and specifications adopted by the Director of Public Works.

**Responsible for Charges** - The permit holder(s), which is the property owner(s), shall be responsible for all charges incurred under Title 9 of the City of Lander ordinances. Unpaid charges shall also constitute a lien upon the premises served and a lien may be filed by the City against the property owner.

**Ownership** - The owner(s) of the premises shall be responsible for any damage to the meter, but the meter shall remain the property of the City. The remainder of the water and sewer connection up to the main shall belong to the owner(s) of the premises.

**Monthly Charges** - The following Charges shall be payable monthly with the monthly statement being sent to the owner.

The following water rates are established and shall be charged and paid on a monthly basis for all metered water service from the municipal water system. The monthly minimum is based on an allowance of 4,000 gallons of water usage. Rates are effective December 31, 2015 – December 31, 2016.

Meter Size (inches)	Monthly Minimum Charge – Inside City	Monthly Minimum Charge – Outside City
5/8" Meter	\$30.87	\$46.30
3/4" Meter	\$32.96	\$49.44
1" Meter	\$38.29	\$57.43
1 1/2" Meter	\$53.50	\$80.24
2" Meter	\$74.79	\$112.19

3" Meter	\$135.63	\$203.45
4" Meter	\$220.82	\$331.22
6" Meter	\$464.19	\$696.28
8" Meter	\$804.91	\$1,207.37

Excess Water Charges for inside city limit users all meter sizes and outside city limit users with 5/8" meters. For water use in excess of the minimum water use included in the minimum charge, charges shall be assessed at the following:

- i. \$2.56 per 1,000 gallons over the allotted 4,000 gallons;

Excess Water Charges for outside city limit users with meters 3/4" to 8":

- ii. \$3.84 per 1,000 gallons over the allotted 4,000 gallons;

**SEWER UTILITY RATES**  
Minimum Charges

Water Meter Size (inches)	Monthly Minimum Charge Inside City	Monthly Minimum Charge Outside City
5/8"	\$14.28	\$16.48
3/4"	15.25	\$18.41
1"	\$17.71	\$23.33
1 1/2"	\$24.73	\$37.37
2"	\$34.56	\$57.04
3"	\$62.66	\$113.23
4"	\$101.99	\$191.89
6"	\$214.37	\$416.65
8"	\$371.70	\$731.31

- (a) Sewer Charges – Sewer charges will be \$1.76 per 1,000 gallons over the base of 2,000 gallons plus the minimum charge for sewer.
- (b) The residential customer’s monthly sewage usage will be based upon the customer’s average water usage during the winter for two billing periods in the months of November and December re-determined annually on or about January 1<sup>st</sup>.
- (c) Sewer service charges for other than residential customers are to be based upon the indicated water usage. In the event that any customer can show (by meter) that a portion of the metered water does not enter the sanitary sewer system, the customer(s) are to be charged for only that volume entering the sanitary sewers. The customer may be required to install a meter in his system to record the difference between sewage and non-sewage flows.

**Delinquent Charges** - Monthly charges for water and sewer not paid within 20 days of the billing date are deemed delinquent and a delinquency charge of 10% of the unpaid amount will be charged after the 20<sup>th</sup> of the month. In such circumstances, the City may shut off the water upon ten (10) days’ notice to the permit holder by certified mail or service by a police officer. After shut off, water service shall be resumed only upon payment of all charges due, together with the sum of \$100.00 for the costs incurred in shutting the water off, sending notice and turning on the water.

The City shall submit monthly statements to the owner of water and/or sewer charges. Should any user fail to pay the balance due and interest penalty within two months of the due date, or if the account should

exceed \$200.00 in delinquency, the City, upon ten days' prior written notice or service by a police officer to the user, turn off the water and wastewater service to the property.

The City Treasurer and/or the City Clerk, at his or her discretion, may formulate payment arrangements with a utility user for delinquent accounts. The payment arrangements will require the user to pay their current bill plus delinquency payment and additional payments for two months. If the utility user fails to comply with any part of the payment arrangement, water service may be shut off immediately without further notice.

I hereby understand and agree with all the above rules and regulations.

Signed \_\_\_\_\_  
Owner Signature

\_\_\_\_\_  
Owner Signature

Mailing address \_\_\_\_\_ Phone # \_\_\_\_\_

Permit issued this \_\_\_\_\_ day of \_\_\_\_\_ 20\_\_.

**PLEASE RETURN TO:**  
**CITY HALL**  
**240 LINCOLN ST**  
**LANDER WY 82520-2848**

\_\_\_\_\_  
WATER CLERK-CITY OF LANDER

**FEDERAL REQUIREMENTS MANDATES OUR REQUEST FOR THIS INFORMATION:**

**ETHNICITY** Circle one

**RACE:** Circle one

**GENDER:** Circle one

HISPANIC  
Yes      No

Black  
Indian  
Asian  
Hawaiian  
White  
Other

Male  
Female

THE CITY OF LANDER IS AN EQUAL OPPORTUNITY PROVIDER