



24 Hour/Daily Alcoholic Beverage Sales Permit

Application (W.S. 12-2-203, 12-4-502)

Application for authorization to sell or serve alcoholic beverages at an event, under the temporary permit-type selected below. No package sales allowed.

Fee \$ _____
Date Paid _____

APPLICANT

Name of Person Requesting Permit:

Organization:

Email:

Phone:

Mailing Address:

Physical Address:

EVENT INFORMATION

Name of Event:

Venue:

Purpose:

Venue Address:

List the Dates and Hours that Alcohol will be available:

Anticipated number of attendees at any given time:

INDEMNITY AGREEMENT

☐ **INDEMNITY AGREEMENT** If event is taking place at or on City property.

ADDITIONAL REQUIREMENTS

☐ **VENDOR LIST** Provide a list of vendors serving alcohol at the event:

1.

2.

3.

If list is more than three, please include a separate sheet of paper listing all vendors serving alcohol.

☐ **RESPONSIBILITY** On a separate sheet of paper, detail how underage drinking and overconsumption of customers will be prevented. Please include information on how ID's will be checked and verified to prevent sales to underage customers.



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SELECT TYPE OF 24-HOUR PERMIT - SUBMIT 30+ DAYS IN ADVANCE OF EVENT

☐ CATERING PERMIT

\$50 per day

For the sale or serving of alcoholic product which was purchased from the retail or resort liquor license holder who authorized this permit application.

This permit must be agreed to and authorized by a current retail or resort liquor license holder.

Name of Retail or Resort Liquor License Holder:

Authorized Signature:

Print Name:

☐ MALT BEVERAGE PERMIT

\$50 per day

For the sale or serving of only malt beverages.

☐ Yes ☐ No Nonprofit corporation under the laws of WY?

☐ Yes ☐ No Tax exempt organization under the IRS?

☐ Yes ☐ No Has the applicant been in continuous operation for not less than two years?

☐ MALT BEVERAGE PERMIT FOR A MICROBREWERY

\$50 per day

For the sale or serving of only the microbrewery's own brewed malt beverage product away from their licensed premises.

Permitted Microbrewery Only

Authorized Signature:

Print Name:

☐ MANUFACTURER'S OFF-PREMISES PERMIT

\$50 per day

For the sale or serving of only the manufacturer's own Wyoming manufactured product away from their licensed premises.

Licensed Manufacturer Only

Authorized Signature:

Print Name:

☐ WINERY OFF-PREMISE PERMIT

\$50 per day

For the sale of the winery's own Wyoming manufactured products only.

Licensed Wineries Only

Authorized Signature:

Print Name:



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TEMPORARY FOOD PERMIT

☐ TEMPORARY FOOD PERMIT ATTACHED FROM WYOMING DEPARTMENT OF AGRICULTURE CONSUMER HEALTH SERVICES

\$50 - Contact karen.branson@wyo.gov (307-777-7211) and allow two weeks for processing.

Wyoming Statute § 35-7-124(a), "any person processing, distributing, storing or preparing any food for sale shall obtain a license from the department of agriculture or a local health department [and] no food establishment shall serve, hold for sale or sell food to the public without a valid license."

Wyoming Statute § 35-7-110(a) (xiii) (C), alcoholic beverages "subject to the Federal Alcohol Administration Act" are considered "food."

Wyoming Statute § 35-7-110(a) (xi), an "establishment" includes "any place or any area of any establishment in which foods are displayed for sale."

All permit holders are responsible for abiding by all applicable alcohol dispensing regulations. These regulations include, but are not limited to:

- Confirm age of participants by checking identification; ensure minors are not served alcohol.
- Complimentary alcohol is not available for self-service.
- Control pouring to curb over serving individuals.
- Prohibit participants from leaving the permitted location with alcohol.
- Non-alcoholic beverage options are encouraged.
- T.I.P.S. Server Training Certification highly encouraged.

By filing this application, I agree to comply with State and Local Liquor Regulations regarding the sale and service of alcoholic beverages.

Upon signing any portion of this application, the applicant agrees to follow all rules and regulations set forth by the Lander City Council and any current orders or directives issued by the Governor. The applicant accepts all responsibility for ensuring that no one under 21 years of age will be allowed access to any alcoholic beverages during the function and assumes responsibility for civil and criminal liability in the event a person under the age of 21 consumes or possesses alcohol at the function.

Applicant's signature

Date

Permit Descriptions



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The permits authorized by this section shall be issued for one (1) twenty-four (24) hour period, subject to the schedule of operating hours set pursuant to W.S. 12-5-101. No person or organization shall receive more than a total of twelve (12) malt beverage and thirty-six (36) catering permits for sales at the same premises in any one (1) year.

Catering Permit - Wyoming Statute 12-4-502 (b)

A catering permit authorizing the sale of alcoholic and malt beverages may be issued by the appropriate licensing authority to any person holding a retail or resort retail liquor license authorizing the off-premises sale of both alcoholic and malt beverages, for sales at events not capable of being held within the licensee's licensed premises. No licensee holding a catering permit shall sell or permit consumption of any alcoholic or malt beverage off the premises described in the permit. Notwithstanding any other provision of this subsection, closed-container items sold at auction for the benefit of a nonprofit organization may be taken off-premises. Catering permits under this subsection shall not be used to operate a continuing business.

Malt Beverage Permit - Wyoming Statute 12-4-502 (a)

A malt beverage permit authorizing the sale of malt beverages only may be issued by the appropriate licensing authority to any responsible person or organization for sales at a picnic, bazaar, fair, rodeo, special holiday or similar public gathering. No person or organization holding the special permit shall sell any alcoholic liquor other than malt beverages on the premises described on the permit, nor shall any malt beverage be sold or consumed off the premises authorized by the permit. Malt beverage permits under this subsection shall not be used to operate a continuing business.

Malt Beverage Permit for a Microbrewery - Wyoming Statute 12-4-415

The holder of a microbrewery permit under this section may also hold a malt beverage permit for the purpose of selling its own brewed malt beverages.

Manufacturer's Off Premises Permit -

The local licensing authority may issue to a manufacturer licensee who is a federally licensed distiller or rectifier: A manufacturer's off-premises permit authorizing the permittee to sell product manufactured at the site identified on the manufacturer's license only for sales at meetings, conventions, private parties, dinners, and other similar gatherings to promote their product. No permittee holding a manufacturer's off-premises permit shall sell or permit consumption of any of their manufactured product off the premises described in the permit.

Winery Off Premises Permit - Wyoming Statute 12-4-414

The local licensing authority may issue to a winery permit holder an off-premises wine permit for the purpose of selling its own manufactured wine at meetings, conventions, private parties, dinners and other similar gatherings to promote the holder's product. No permittee holding an off-premises wine permit shall sell or permit consumption of any of their manufactured product off the premises described in the permit.



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INDEMNITY AGREEMENT

In consideration of being issued a catering permit or malt beverage permit by the City of Lander to serve/provide alcoholic beverages or malt beverages OR if no permit is required and alcoholic or malt beverages are provided for no charge at the _____(name of event) event on _____(date) at the Lander Community Center, or other City of Lander owned property _____(location of event), its or their heirs, personal representative, successor and assigns, agree to indemnify the City of Lander, Wyoming, a Municipal Corporation of 240 Lincoln Street, Lander, Wyoming, the owner of the Lander Community Center, from and against any and all liability, loss or damage the City may suffer as a result of any claims, demands, actions at law or in equity, damages, costs or judgments against the City arising out of the applicant, its or their designee serving of alcoholic or malt beverages for the event described above being catered on the above said date(s). Said indemnification shall include all court costs, litigation expenses and reasonable attorney fees incurred by the City.

The City agrees to notify the applicant in writing should it receive any such claim, demand, actions or suit arising out of the above said activity.

IN WITNESS WHEREOF, the parties have executed this agreement at Lander, Wyoming on the dates indicated below.

THE CITY OF LANDER
A Municipal Corporation

By: _____
Monte Richardson, Mayor Date

ATTEST:

Rachelle Fontaine, City Clerk Date

Applicant Date

TiPS TRAINING



What is TiPS Training?

TiPS (Training for Intervention Procedures) is an internationally recognized alcohol awareness education program that includes subjects such as retail program, college students and adult consumers.

TiPS is a four to five hour class teaching how to:

- Help stop drunk driving and other alcohol-related problems before they occur.
- Allow liquor retailers, law enforcement, elected officials, and citizens to collaborate to solve common issues.
- Effectively curb underage purchase and use of alcohol.
- Train liquor retailers, bartenders and servers how to deal with problem situations.
- Give liquor retailers a thorough understanding of Wyoming law.
- Enhance profits, reduce expenses, and make better tips while improving customer service.

Learn more and find upcoming trainings at:

www.fremontcountyprevention.com



FOLLOW US ON



Contact:

Tauna Groomsmith
Prevention Specialist
tauna.groomsmith@wyo.gov