

**CITY OF LANDER WORK SESSION MEETING AGENDA  
TUESDAY MARCH 28, 2023  
IMMEDIATELY FOLLOWING 6:00 P.M. REGULAR CITY COUNCIL MEETING  
CITY COUNCIL CHAMBERS  
240 LICOLN STREET, LANDER WY**

1. Healthy Rivers Update
2. Discussion concerning potential changes to current LIFT review and recommendation process.
3. Discussion concerning strategic plan wrap and council priorities.
4. Discussion concerning changes to Resolution 1249 2022-2023 Fee Schedule.

Join Zoom Meeting

<https://us06web.zoom.us/j/86810251205?pwd=TTkycUM3VURhNUFhYVZxWDcvOWMxZz09>

Meeting ID: 868 1025 1205

Passcode: 137047

**Upcoming Council Meetings:**

**Regular Meetings:**

6:00 p.m. Tuesday April 11, 2023-Council Chambers

6:00 p.m. Tuesday May 9, 2023-Council Chambers

**Work Sessions:**

6:00 p.m. Tuesday April 25, 2023-Council Chambers

6:00 p.m. Tuesday May 23, 2023- Council Chambers

\*All meetings are subject to cancellation or change

### Current LIFT funding Matrix, 2023

The funding percentage for applicants is based on the average of the cumulative scores of the LIFT Committee members evaluating the applicants. The 70-point range was subdivided into quintiles and funding percentages were assigned to each quintile with the highest percentage to the highest scores as detailed below:

- A. 56 points to 70 points – 100% Funding
- B. 42 points to 55 points – 75% Funding
- C. 28 points to 41 points – 50% funding
- D. 14 points to 27 points – 25% funding
- E. 0 points to 13 points – 0% Funding

## **½ Cent Economic Development Tax Rubric**

### **Program Objectives**

The goal of the Lander Investment for the Future (LIFT) Program is to invest one-half cent sales tax funds back into the Lander economy by providing funding programs to its businesses or organizations. Lander's businesses and organizations are its lifeblood, and it is vital that the economic development sales tax is invested to continue growth and prosperity. The LIFT committee operates as a subcommittee of the Lander Economic Development Association (LEDA) and is made up of four directors-at-large and two alternates from the community, one member who is appointed by the City. All committee members have been recommended by LEDA and appointed by City Council.

### **Eligibility**

Any Lander business or organization that meets the eligibility requirements listed below. Submitted applications will be reviewed for thoroughness and completeness and evaluated for how the project drives new primary dollars or new job growth into the Lander community. An incomplete application will be sent back to the applicant and will be ineligible for that quarter's awards and may be resubmitted, when completed, for future consideration.

Examples of economic development merit:

- Job creation
- Expansion into new markets
- Increased payrolls and workforce development
- Increased sales tax revenues
- Improvement to quality of life

Applicants must complete an application, cost estimates, and multiple bids.

### **Process**

LIFT Program applications can be submitted quarterly and are eligible for only one award per fiscal year.

Application due dates are listed below. Applications will be reviewed, selected and recommended to Lander City Council the following month.

- Q1 awards - August 1 - applications due. September - recommendations to Lander City Council.
- Q2 awards - November 1 - applications due. December - recommendations to Lander City Council
- Q3 awards - February 1 - applications due. March - recommendations to Lander City Council
- Q4 awards - May 1 - applications due. June - recommendations to Lander City Council

Funds will be disbursed on a reimbursement basis after submission of adequate documentation and approval at the next regular Lander City Council meeting. Funds must be expended by awardees within 12 months of award. A one time six-month extension can be requested for approval by the LIFT Committee in writing. Any awards that are not utilized within twelve months (or eighteen months if previously approved), or any funds paid out on projects that are later abandoned or incomplete, will be surrendered back to the LIFT Program account.

Grants ( these are tax dollars) are considered taxable income. Grant recipients will receive a 1099 reporting form from the City of Lander for funds received per calendar year.

The application will be vetted by the LEDA Liaison to the LIFT Committee staff for completeness and economic development merit and then forwarded to the Lander LIFT Program Committee for their review. The LIFT Program Committee will produce a positive or negative funding recommendation to the LEDA Board of Directors who will make official recommendations to Lander City Council for project approval. The Lander City Council will make the final determination of how funds are expended. Applicants will be notified of the Board's decision following the board meeting via email or phone call.

Construction projects are expected to follow the City of Lander Procurement Policies. Local bids receive preference. If local bids cannot be received, the applicant must prove that local bids were sought.

### **Project Funding**

- A minimum fifty percent (50%) match of the total project cost is preferred
- Project may receive less funding than amount requested in application
- All documents and awards are subject to the Public Records Act
- Applications will be reviewed quarterly, subject to fund availability.
- Lander City Council reserves the right to make final determination on all projects based on the recommendations made by the LIFT committee and LEDA Board of Directors

Awardees will be asked to complete both progress reports and a final report that indicates how LIFT funds were spent and the economic impact they had on the Lander community. This reporting is used to confirm that organizations have used funds in accordance with the Rules and Procedures of the LIFT program. The Grant Report is also used to demonstrate the community impact of the LIFT program. Organizations failing to submit required reports may not be eligible for LIFT funding in the future. Awardees agree to allow press releases promoting the benefits of the awards.

### **Programs**

#### **Community Improvements**

The quality of a community is crucial to its economic development and diversification efforts. Funds will be designated to provide funding for publicly-owned infrastructure or other community improvements to serve the needs of businesses, organizations and citizens.

- Funding options:
  - Enhancements (for example: splash pad, walking paths, etc).
  - Signage (Must relate to attractions)
- Eligible Applicants:
  - Businesses or Organizations located in Lander

#### **Capital Improvements**

Improvements to a business or organization can pay dividends to its needs for expansion. Funds will be designated to businesses and organizations that want to improve their building or place of business.

- Funding options
  - New construction
  - Renovation as a result of addition/expansion
- Eligibility
  - Businesses or Organizations located in Lander

- Commercial space must be owned by the business or organization owner or lessee must provide a current long-term lease agreement

### **Façade and signage**

Building appearance and the overall aesthetic of commercial buildings help attract other organizations and enhance the appearance of the community. Funds will be designated to help update the appearance of building frontage and/or signage for the organizations.

#### **Eligibility**

- Businesses or Organizations located in Lander
- Commercial space must be owned by the business owner or lessee must provide a current long-term lease agreement

### **Equipment Upgrade**

Purchasing new equipment can be an expensive endeavor. Newer, more efficient equipment can pay dividends to business owners. Funds will be designated to help with the downpayment, lease or purchase of equipment.

- Eligibility
  - Businesses located in Lander
  - Technology upgrades and deferred maintenance are NOT eligible (Computers, Printers, Monitors, HVAC, etc).

### **Events**

Events that bring in primary dollars to Lander can be cost prohibitive. Funding to increase the frequency and/or success of such events are eligible for funding.

- Eligibility
  - Events held in Lander and the surrounding areas are preferred
  - There must be a clear opportunity for primary dollars to come into the Lander community

### **Business Growth and Expansion**

This program is to encourage businesses or organizations to grow their business. Whether it is expanding a new product line or establishing an online presence, these funds are available to help businesses expand their business into new markets. This is a way to keep local money local. Types of projects might include: development of new product lines, POS system upgrades to integrate with e-commerce platforms, logo creation, website design, etc.

- Eligibility
  - Businesses or organizations located in Lander
  - Must have a business plan, financial projections that demonstrate growth, a marketing plan and budget - these are all services that the organizations like the Wyoming Small Business Development Center, Wyoming Women's Business Center, and Impact307 can all provide cost-free.
  - If in business for more than two years, financial statements may be required. Confidential business information will be property of LEDA.

**Other**

The LIFT Committee reserves the right to make recommendations to LEDA and Lander City Council about unknown economic development projects in the future for consideration in accordance with Resolution NO. 1411.

2023 Strategic Plan Priority List	CATEGORY
Adopt and Implement Infrastructure Master Plans (Water service, Sewer Service, storm drainage, Airport, ditches, Construct 2020 Safe Routes to Schools projects and 2020 Long Range Transportation Plan action items. Prioritize Building Maintenance, ADA (Americans with Disabilities Act) and Energy Efficient plans for all City Determine level of Section 205 Flood Mitigation Project Implementation and update FEMA (Federal Emergency Fund/Build Table Mountain Living Community Memory Care Assisted Living Look into attainable housing opportunity by updating zoning regulations, Subdivision Rules, and Infrastructure Maintain revenue streams of 1 cent Optional Tax (5th cent) and 1/2 cent Economic Development Tax which go to Determine use of 2024 one-time additional direct disbursement Implement systematic code enforcement with Code Enforcement Officer	<b>CATEGORY A - TOP PRIORITY -</b>
Build Senior Center Maintenance Endowment funds Develop more interactive partnership with LEDA (Lander Economic Development Association) for economic-	<b>CATEGORY B - SECOND PRIORITY -</b>
Fund Airport MRG (Minimum Revenue Guarantee) as a part of our sustainable Economy Evaluate level of providing and subsidizing Recreation programs and facilities Fund new parks infrastructure development after adoption of the 2023 Master Plan Fund Land acquisition for infrastructure construction, Revenue opportunities like Enterprise Park, and Recreation Adopt a Green House Gas Emmisions Goal OR a Clean Energy goal with input from the Energy and Efficiency Task Fiber inter-connectivity between facilities to maintain our SCADA (Supervisory Control and Data Acquistion),	<b>CATEGORY C - THIRD PRIORITY -</b>

# LANDER CITY COUNCIL STRATEGIC PLAN PRIORITY LIST

## FIRST PRIORITIES



Implement Water  
Master Plan



Safe Routes  
to Schools



Code  
Enforcement



Building Maintenance,  
ADA, Energy Efficiency



Memory Care  
Assisted Living



Flood Mitigation,  
FEMA Mapping



Attainable  
Housing

## SECOND PRIORITIES



Senior Center  
Maintenance Funds



LEDA Partnership  
Economic Development

## THIRD PRIORITIES



Fund  
Air Service



Recreation  
Programming



Ambulance  
Service



New Parks  
Development



Land Acquisition for  
Economic Development



Green House  
Gas Goal



Fiber inter-Connectivity  
between Facilities



**RESOLUTION 1249**  
**THE CITY OF LANDER FEE SCHEDULE 2022-2023**  
**A RESOLUTION AMENDING RESOLUTION 1212**

WHEREAS the City of Lander has reviewed and set forth the following charges for City Services; and

NOW THEREFORE, be it resolved by the Governing Body of the City of Lander that said fees shall be in effect starting July 1, 2022 for the following City Services.

	<u><b>CEMETERY</b></u>	
<b>LOT PURCHASE</b>	City resident	\$ 400.00
	Outside City resident	\$ 500.00
	Cremation lot	\$ 200.00
	Infant	\$ 125.00
	Columbarium – City resident	\$ 500.00
	Columbarium – Outside City resident	\$ 650.00
<b>PERPETUAL CARE (per Lot)</b>		\$ 200.00
<b>OPENING/CLOSING CEMETERY LOTS</b>	Adult	\$ 600.00
	Infant	\$ 375.00
	Cremation	\$ 200.00
	Columbarium	\$ 200.00
<b>OVERTIME OPENING/CLOSING</b>	Adult	\$1,200.00
	Infant	\$750.00
	Cremation	\$400.00
	Columbarium	\$400.00
<b>CEMETERY DOCUMENT TRANSFER FEE</b>		\$ 25.00
<b>DISINTERMENT</b>	Standard (minimum)	\$ 1,200.00
<b>NOTE: ADDITIONAL CEMETERY FEES MAY BE ADDED AT TIME OF SERVICE, Oversized vaults, Stone removal/reset, Concrete Work</b>		Quoted at time
	<u><b>CONTRACTOR LICENSES</b></u>	
<b>AMUSEMENTS</b>		\$200.00/day
<b>ARBORISTS</b>	Initial fee/annual renewal	\$250.00/\$ 150.00
<b>BUILDING CONTRACTOR</b>		
	Class I – initial fee/annual renewal	\$350.00/\$ 200.00
	Class II – Initial fee/annual renewal	\$350.00/\$ 200.00
	Class III– initial fee/annual renewal	\$250.00/\$ 150.00
	Class IV – Initial fee/annual renewal	\$250.00/\$ 150.00
<b>ELECTRICAL</b>		
	Contractor– initial fee/annual renewal	\$350.00/\$ 200.00
	Master – Initial fee/annual renewal	\$50.00/\$ 50.00
	Journeyman– initial fee/annual renewal	\$20.00/\$ 20.00
	Apprentice – Initial fee/annual renewal	\$10.00/\$10.00
<b>HVAC</b>		
	Contractor– Initial fee/annual renewal	\$350.00/\$ 200.00
	Master – Initial fee/annual renewal	\$50.00/\$ 50.00
	Journeyman– initial fee/annual renewal	\$20.00/\$ 20.00
	Apprentice – Initial fee/annual renewal	\$10.00/\$10.00
<b>PAWNBROKER</b>	Initial fee/annual renewal	\$350.00/\$ 200.00
<b>PLUMBING</b>		
	Contractor– initial fee/annual renewal	\$350.00/\$ 200.00
	Master – Initial fee/annual renewal	\$50.00/\$ 50.00
	Journeyman– initial fee/annual renewal	\$20.00/\$ 20.00
	Apprentice – Initial fee/annual fee	\$10.00/\$10.00
<b>REFRIGERATION</b>	Initial fee/annual renewal	\$200/\$100
<b>SEWAGE CLEANING &amp; DISPOSAL</b>	Contractor– initial fee/annual renewal	\$350.00/\$ 200.00
<b>UTILITY CONTRACTOR</b>		\$350.00/\$ 200.00
<b>EXCAVATION PERMIT</b>	Required for all street/alley/ROW excavation	\$ 100.00

	<b><u>COMMUNITY CENTER</u></b>	
ROOM RENTAL RATES	Full center single day	\$965.00
	Full center 2-4 days	\$925/day
	Full center over 5 days	\$880/day
	Main Room only	\$675.00
	Bar & Lobby only	\$275.00
	Kitchen only	\$330.00
	Meeting rooms (3 each) hourly/daily	\$30.00 hour/ \$150.00/day
DEPOSITS	Damage deposit - % refundable	\$300.00
	Booking deposit -% refundable if cancelled 2 months prior to event.	10%
	Lost/non-returned key	\$ 25.00
	Unlocked doors/ left open charge	\$150.00
	<b><u>LIQUOR LICENSING</u></b>	
BAR & GRILL LICENSE	Initial fee/annual renewal	\$10,000/\$1,500.00
CLUB LICENSE	Annual renewal	\$500.00
MICROBREWERY LICENSE	Annual renewal	\$500.00
RESORT LICENSE	Annual renewal	\$1,500.00
RESTAURANT LICENSE	Initial fee/Annual renewal	\$1,500/\$1,500.00
RETAIL LICENSE	Annual renewal	\$1,500.00
TRANSFER FEE	Annual renewal	\$200.00
CATERING/MALT BEVERAGE PERMIT		\$50.00/day
	<b><u>MISCELLANEOUS PERMITS/FEES</u></b>	
BURN PERMIT INSIDE CITY LIMITS		\$50.00
COPIES – Record requests	Paper copies 8 1/2x11 up to 11X17	\$ 0.50/page plus \$20.00/hr
	Electronic copies	\$0.10/page plus \$20.00/hr
	Maps – Large format color	\$20.00
	Digital PDF, CD, DVD	\$10.00 each
	Police report or accident report. Photos and digital files may be assessed additional charges.	\$10.00
COURT COSTS		\$10.00
COURT/ARREST RECORDS REQUESTS	As determined by Supreme Court	\$10.00
DOG LICENSE	1 year/2 year -need proof of rabies shot	\$5.00/ \$9.00.00
DOG IMPOUND FEE	Actual expenses -Set by contract	
LIVESTOCK PERMIT	Annual renewal – need veterinary letter	\$50.00
INSUFFICIENT FUNDS FEE		\$30.00
IMPOUNDED VEHICLE FEE	Actual towing charges	Actual charges
MANUFACTURED HOME PLACEMENT		\$200.00
ELECTRICAL SERVICE INSPECTION		\$75
GAS LINE INSPECTION		\$25
SNOW REMOVAL - COMMERCIAL	Up to 5000 sq ft lot	\$500.00
SNOW REMOVAL - COMMERCIAL	5000 – 8000 sq ft lot	\$500.00 plus \$0.10/sqft
WEED & PEST MOWING		\$75.00/hour plus damages
WEED & PEST SPRAYING		\$75.00/hour plus chemical
LAGOON BULK DUMPING FEES		\$100 per 1,000 gallons

	<b>RODEO FACILITIES</b>	
<b>RENTAL FEES – DAY USE</b>	<b>1-100 People</b>	<b>\$100.00</b>
	<b>100-500 People</b>	<b>\$200.00</b>
	<b>Over 500 People – no gate fee</b>	<b>\$300.00</b>
	<b>All ticketed events 10% of gate fee</b>	
<b>DAMAGE DEPOSIT</b>	<b>% Refundable- depending on damages</b>	<b>\$500.00</b>
<b>ADDITIONAL AMENITIES</b>	<b>Livestock Stall rentals</b>	<b>\$10.00 each/day</b>
	<b><u>PARK FACILITIES</u></b>	
<b>LIONS SHELTER- STAGE/NORTH PARK</b>	<b>1-50 People</b>	<b>\$100</b>
	<b>51-150 People</b>	<b>\$125</b>
	<b>151-300 People</b>	<b>\$200</b>
	<b>301-500 People</b>	<b>\$300</b>
	<b>Over 500 People</b>	<b>\$450</b>
	<b>Reservation for use of Stage</b>	<b>\$100.00</b>
	<b>All ticketed events- 10% of gate fee</b>	
<b>FULL PARK EXCLUDING PLAYGROUND AND CAMPING</b>		<b>\$1,000.00</b>
<b>DAMAGE DEPOSIT</b>	<b>% Refundable depending on damage</b>	<b>\$50.00</b>
<b>GAZEBO/DILLON/CENTENNIAL</b>	<b>1-50 People</b>	<b>\$50</b>
	<b>51-150 People</b>	<b>\$100</b>
	<b>151-500 People</b>	<b>\$150</b>
	<b>Over 500 People</b>	<b>\$250</b>
<b>FIELD USE FEES</b>	<b>Fee per player for YOUTH Baseball, softball, football and soccer</b>	<b>\$5.00/player</b>
	<b>Fee per player for ADULT ball field events</b>	<b>\$10.00</b>
<b>ICE SKATING</b>	<b>Admission</b>	<b>\$3.00</b>
	<b>Skate rentals</b>	<b>\$4.00</b>
	<b>Skate sharpening</b>	<b>\$10</b>
	<b>Youth Hockey rental equipment</b>	<b>\$20.00</b>
	<b><u>PLANNING &amp; ZONING</u></b>	
<b>BOARD OF ADJUSTMENT</b>	<b>Conditional use permit</b>	<b>\$500.00</b>
	<b>Non-conforming use application</b>	<b>\$275.00</b>
	<b>Rezoning request</b>	<b>\$500.00</b>
	<b>Variance request</b>	<b>\$500.00</b>
	<b>Solar Rights permit</b>	<b>\$275.00</b>
<b>PLANNING COMMISSION</b>	<b>Preliminary Subdivision Plat</b>	<b>\$600.00</b>
	<b>Final Subdivision Plat (includes Annexation)</b>	<b>\$500.00</b>
	<b>Minor Plat (&lt;5 lots)</b>	<b>\$400.00</b>
	<b>Correction Plat</b>	<b>\$250.00</b>
	<b>County Subdivision Plat Review</b>	<b>\$200.00</b>
	<b>PUD Development Plan</b>	<b>\$500.00</b>
<b>FEE-IN-LIEU OF PARK DEDICATION</b>	<b>Minor Plat (new with 1-2 1-3 lots, replats)</b>	<b>no fee</b>
	<b>Minor Plat (new with 3-54-5 lots)</b>	<b>\$500.00</b>
	<b>Subdivision Final Plat</b>	<b>\$750.00/Lot</b>
<b>ACCESSORY BUILDING PLACEMENT PERMIT</b>	<b>Temporary and permanent placement of storage containers and skid sheds</b>	<b>\$100.00</b>

Water/Sewer Utility Rates in Attachment A

PASSED APPROVED AND ADOPTED THE 14th DAY OF JUNE, 2022

THE CITY OF LANDER  
A Municipal Corporation

BY:   
Monte Richardson, Mayor

ATTEST:   
Tami Hitshe, City Clerk

Attachment A

CITY OF LANDER RATE  
CHANGES  
WATER UTILITY RATES

(a) Rates are effective July 1, 2022 — June 30, 2023.

Meter Size (Inches)	Monthly Minimum Charge - Inside City	Monthly Minimum Charge - Outside City
5/8" Meter	\$37.52	\$56.28
3/4" Meter	\$40.07	\$60.10
1" Meter	\$46.54	\$69.81
1 1/2" Meter	\$65.03	\$97.52
2" Meter	\$90.91	\$136.36
3" Meter	\$164.86	\$247.30
4" Meter	\$268.40	\$402.60
6" Meter	\$564.23	\$846.33
8" Meter	\$978.37	\$1467.57

(b) Excess Water Charges for inside city limit users all meter sizes and outside city limit users with 5/8" meters. For water use more than the minimum water use included in the minimum charge, charges shall be assessed at the following:

i. \$3.12 per 1,000 gallons over the allotted 4,000 gallons in city limits

Excess Water Charges for *outside* city limit users with meters: 3/4" to 8"

ii. \$4.66 per 1,000 gallons over the allotted 4,000 gallons

SEWER UTILITY RATES

(a) Rates are effective July 1, 2022 — June 30, 2023

Minimum Charges

Water Meter Size (Inches)	Monthly Minimum Charge Inside City	Monthly Minimum Charge Outside City
5/8"	\$18.36	\$21.19
3/4"	\$19.61	\$23.67
1"	\$22.77	\$30.00
1 1/2"	\$31.80	\$48.08
2"	\$44.45	\$73.35
3"	\$80.58	\$145.60
4"	\$131.16	\$246.76
6"	\$275.67	\$535.79
8"	477.99	\$940.43

Sewer Charges will be \$2.26 per 1,000 gallons over the base of 2,000 gallons plus the minimum charge for sewer -effective July 1, 2022.

RURAL WATER HOUSE RATES

(a) Rates are effective July 1, 2022 — June 30, 2023

Price per 1,000 gallons - \$14.07

SNOW BIRD RATE

\$30.26 monthly

**DRAFT – 2023 City of Lander Fee Schedule B – Building Department**

CATEGORY		RATE
1. New Construction and Alterations IBC/IRC		Valuation Table
Equipment/Materials including labor		
		1% of contract amount with
	a. Siding, soffit, fascia and gutter	\$26 minimum
	b. Electrical Service Inspection	\$75 minimum
	c. Electrical Alteration	\$26 minimum
	d. Mechanical (Equipment Replacement)	\$52 minimum
	e. Plumbing Alteration	\$26 minimum
	f. Water Heater Replacement	\$26 minimum
	g. Gas Piping Pressure Test	\$26 per test
	h. Water or Sewer Replacement	\$52 minimum
2. Reroofing Permits		
	Residential Reroof (area >100 sf)	\$52
	Commercial Reroof	1% of contract
3. Communication Facilities		
	Cell buildings/towers, etc.	\$325
4. Manufactured Home Placement (HUD Standard)		\$200
5. Signs		\$0.53 per sf of sign face or \$39 minimum
6. Commercial Plan Review Fees		
	a. Third Party Plan Review Fees	Actual Cost
	b. In House Plan Review Fees	10% of Building Permit Fee

**DRAFT – 2023 City of Lander Fee Schedule B – Building Department**

7. Accessory Building Placement-Temporary and Permanent placement of storage and skid structures 30 days or more		\$100
8. Fence Permits		
	a. Installed in right-of-way	\$26
	b. Fences Exceeding 7' in height (engineering required)	\$26
	c. Fences not exceeding 7' in height and installed on owner's property	no fee
9. Permit Violation Fee		
	Working without permit, work other than permitted	2 times the permit fee
		\$100 minimum
10. Encroachment Fees		
	a. Street/Alley (paved)	\$325 base + \$0.25 per sf
	b. Sidewalk repair/replacement	\$35 per lineal foot
	c. Street/Alley (Unpaved)	\$50 per lineal foot
11. Conditional Use Permit Fees		\$115
<i>To include preparation of notification list, preparation of notice letters and newspaper meeting advertisement</i>		
12. Commercial and Residential Child/Adult Care Permit		
<i>To include annual fire safety inspection as required by WDH</i>	a. New	\$100
	b. annual inspection	\$52
13. Board of Appeals Hearing		\$75
14. Call Back Fee		\$52
Inspector called and site not ready		

RESOLUTION XXX

THE CITY OF LANDER FEE SCHEDULE 2023-23

A RESOLUTION AMENDING RESOLUTION 1249

WHEREAS the City of Lander has reviewed and set forth the following charges for City Services; and

NOW THEREFORE, be it resolved by the Governing Body of the City of Lander that said fees shall be in effect starting July 1, 2023 for the following City Services.

	<b><u>CEMETERY</u></b>	
LOT PURCHASE	City resident	\$ 400.00
	Outside City resident	\$ 500.00
	Cremation lot	\$ 200.00
	Infant	\$ 125.00
	Columbarium – City resident	\$ 500.00
	Columbarium – Outside City resident	\$ 650.00
PERPETUAL CARE (per internment)		\$ 200.00
OPENING/CLOSING CEMETERY LOTS	Adult	\$ 600.00
	Infant	\$ 375.00
	Cremation	\$ 200.00
	Columbarium	\$ 200.00
OVERTIME OPENING/CLOSING	Adult	\$1,200.00
	Infant	\$750.00
	Cremation	\$400.00
	Columbarium	\$400.00
CEMETERY DOCUMENT TRANSFER FEE		\$ 25.00
DISINTERMENT	Standard (minimum)	\$ 1,200.00
NOTE: ADDITIONAL CEMETERY FEES MAY BE ADDED AT TIME OF SERVICE, Oversized vaults, Stone removal/reset, Concrete Work		Quoted at time
	<b><u>CONTRACTOR LICENSES</u></b>	
AMUSEMENTS		\$200.00/day
ARBORISTS	Initial fee/annual renewal	\$250.00/\$ 150.00
BUILDING CONTRACTOR		
	Class I – initial fee/annual renewal	\$350.00/\$ 200.00
	Class II – Initial fee/annual renewal	\$350.00/\$ 200.00
	Class III– initial fee/annual renewal	\$250.00/\$ 150.00
	Class IV – Initial fee/annual renewal	\$250.00/\$ 150.00
ELECTRICAL		
	Contractor– initial fee/annual renewal	\$350.00/\$ 200.00
HVAC		
	Contractor– initial fee/annual renewal	\$350.00/\$ 200.00
PAWNBROKER	Initial fee/annual renewal	\$350.00/\$ 200.00
PLUMBING		
	Contractor– initial fee/annual renewal	\$350.00/\$ 200.00
REFRIGERATION	Initial fee/annual renewal	\$200/\$100
SEWAGE CLEANING & DISPOSAL	Contractor– initial fee/annual renewal	\$350.00/\$ 200.00
UTILITY CONTRACTOR		\$350.00/\$ 200.00
	<b><u>COMMUNITY CENTER</u></b>	
ROOM RENTAL RATES	Full center single day	\$965.00
	Full center 2-4 days	\$925/day
	Full center over 5 days	\$880/day
	Main Room only	\$675.00
	Bar & Lobby only	\$275.00
	Kitchen only	\$330.00
	Meeting rooms (3 each) hourly/daily	\$30.00 hour/ \$150.00/day



COMMUNITY CENTER DEPOSITS	Damage deposit - % refundable	\$300.00
	Booking deposit -% refundable if cancelled 2 months prior to event.	10%
	Lost/non-returned key	\$ 25.00
	Unlocked doors/ left open charge	\$150.00
	<b><u>LIQUOR LICENSING</u></b>	
BAR & GRILL LICENSE	Initial fee/annual renewal	\$10,000/\$1,500.00
CLUB LICENSE	Annual renewal	\$500.00
MICROBREWERY LICENSE	Annual renewal	\$500.00
RESORT LICENSE	Annual renewal	\$1,500.00
RESTAURANT LICENSE	Initial fee/Annual renewal	\$1,500/\$1,500.00
RETAIL LICENSE	Annual renewal	\$1,500.00
TRANSFER FEE	Annual renewal	\$200.00
CATERING/MALT BEVERAGE PERMIT		\$50.00/day
	<b><u>MISCELLANEOUS PERMITS/FEES</u></b>	
BURN PERMIT INSIDE CITY LIMITS		\$50.00
COPIES – Record requests	Paper copies 8 1/2x11 up to 11X17	\$ 0.50/page plus \$20.00/hr
	Electronic copies	\$0.10/page plus \$20.00/hr
	Maps – Large format color	\$20.00
	Digital PDF, CD, DVD	\$10.00 each
	Police report or accident report. Photos and digital files may be assessed additional charges.	\$10.00
COURT COSTS		\$10.00
COURT/ARREST RECORDS REQUESTS	As determined by Supreme Court	\$10.00
DOG LICENSE	1 year/2 year -need proof of rabies shot	\$5.00/ \$9.00.00
DOG IMPOUND FEE	Actual expenses -Set by contract	
LIVESTOCK PERMIT	Annual renewal – need veterinary letter	\$50.00
INSUFFICIENT FUNDS FEE		\$30.00
IMPOUNDED VEHICLE FEE	Actual towing charges	Actual charges
SNOW REMOVAL - COMMERCIAL	Up to 5000 sq ft lot	\$500.00
SNOW REMOVAL - COMMERCIAL	5000 – 8000 sq ft lot	\$500.00 plus \$0.10/sqft
WEED & PEST MOWING		\$75.00/hour plus damages
WEED & PEST SPRAYING		\$75.00/hour plus chemical
LAGOON BULK DUMPING FEES		\$100 per 1,000 gallons
	<b><u>RODEO FACILITIES</u></b>	
RENTAL FEES – DAY USE	1-100 People	\$100.00
	100-500 People	\$200.00
	Over 500 People – no gate fee	\$300.00
	All ticketed events 10% of gate fee	Maximum of \$4,000
DAMAGE DEPOSIT	% Refundable- depending on damages	\$500.00
ADDITIONAL AMENITIES	Livestock Stall rentals	\$10.00 each/day
	<b><u>PARK FACILITIES</u></b>	
LIONS SHELTER- STAGE/NORTH PARK	1-20 People	\$100
	21-150 People	\$125
	151-300 People	\$200
	301-500 People	\$300
	Over 500 People	\$450

	Reservation for use of Stage	\$100.00
	All ticketed events- 10% of gate fee	Maximum of \$4,000
FULL PARK EXCLUDING PLAYGROUND AND CAMPING		\$1,000.00
DAMAGE DEPOSIT	% Refundable depending on damage	\$50.00
GAZEBO/DILLON/CENTENNIAL	1-20 People	\$50
	21-150 People	\$100
	151-500 People	\$150
	Over 500 People	\$250
FIELD USE FEES	Fee per player for YOUTH Baseball, softball, football and soccer	\$5.00/player
	Fee per player for ADULT ball field events	\$10.00
ICE SKATING	Admission	\$3.00
	Skate rentals	\$4.00
	Skate sharpening	\$10
	Youth Hockey rental equipment	\$20.00
	<b><u>PLANNING &amp; ZONING</u></b>	
BOARD OF ADJUSTMENT	Conditional use permit	\$500.00
	Non-conforming use application	\$275.00
	Rezoning request	\$500.00
	Variance request	\$500.00
	Solar Rights permit	\$275.00
PLANNING COMMISSION	Preliminary Subdivision Plat	\$600.00
	Final Subdivision Plat (includes Annexation)	\$500.00
	Minor Plat (<5 lots)	\$400.00
	Correction Plat	\$250.00
	County Subdivision Plat Review	\$200.00
	PUD Development Plan	\$500.00
	Minor Plat (new with 1-2 1-3 lots, replats)	no fee
	Minor Plat (new with 3-5 4-5 lots)	\$500.00
	Subdivision Final Plat	\$750.00/Lot

Water and Sewer Rates Schedule A

Building Department Fees Schedule B

PASSED APPROVED AND ADOPTED THE 13th DAY OF JUNE, 2023

THE CITY OF LANDER  
A Municipal Corporation

BY: \_\_\_\_\_  
Monte Richardson, Mayor

ATTEST: \_\_\_\_\_  
Rachelle Fontaine, City Clerk